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NEVADA CITY COUNCIL - TUESDAY, NOVEMBER 12, 2019 6:00 P.M.

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1. CALL TO ORDER

The City Council of the City of Nevada, Iowa, met for a meeting in the Council Chambers of Nevada City Hall located at 1209 6<sup>th</sup> Street, Nevada, Iowa. Mayor Pro-Tem Barb Mittman, convened the meeting at 6:00 p.m. on Tuesday, November 12, 2019, pursuant to the rules of the Council. The agenda was posted on the official bulletin board in compliance with the open meeting law.

2. ROLL CALL

The roll was called indicating the following named Council Members present and absent. Present: Barb Mittman, Luke Spence, Sandy Ehrig, Dane Nealson, Jason Sampson, Brian Hanson. Absent: None.

Staff Present: Erin Clanton, Matt Mardesen, Kerin Wright, Larry Stevens, Ric Martinez, Ray Reynolds, Shanna Speer, Shawn Cole and Andrew Henderson.

Also in attendance were: Katie Mauch, John Hall, Brenda Dryer and Marty Chitty.

3. APPROVAL OF AGENDA

Motion by Dane Nealson, seconded by Jason Sampson, to **approve the agenda**. After due consideration and discussion the roll was called. Aye: Nealson, Sampson, Spence, Ehrig, Hanson, Mittman. Nay: None. The Mayor Pro-Tem declared the motion carried.

4. Approval of CONSENT AGENDA (Any item on the Consent Agenda may be removed for separate consideration.)

Motion by Dane Nealson, seconded by Sandy Ehrig, to **approve the following consent agenda items, except Item 4C, which will be removed for separate consideration:**

A.—Approve Minutes of the Regular Meeting held on October 28, 2019

B.—Approve Payment of Cash Disbursements, including Check Numbers 72467-72556 and Electronic Numbers 695-698 (Inclusive) Totaling \$304,590.38 (See attached list)

~~C.—Approve Renewal of Class C Liquor License Permit and Sunday Sales Privileges for El Mezcalito, 1200 6<sup>th</sup> Street, Effective 11/18/19~~

D. Accept and File the Annual Financial Report for FY19

After due consideration and discussion the roll was called. Aye: Nealson, Ehrig, Hanson, Mittman, Sampson, Spence. Nay: None. The Mayor Pro-Tem declared the motion carried.

Motion by Brian Hanson, seconded by Jason Sampson, to **approve Item 4C. Renewal of Class C Liquor License Permit and Sunday Sales Privileges for El Mezcalito, 1200 6<sup>th</sup> Street, Effective 11/18/19**. After due consideration and discussion, voice vote was called. Aye: Hanson, Sampson, Spence, Ehrig, Mittman, Nealson. Nay: None. The Mayor Pro-Tem declared the motion carried.

5. PUBLIC FORUM

- A. Mr. Patel spoke before council about his concern regarding his utility bill. Staff will research the issue and bring it back before council at a future meeting.

6. OLD BUSINESS

- A. Ordinance No. 1006 (2019/2020): An Ordinance amending the Zoning Map of the City of Nevada, Iowa, by Amending the Zoning Classification of Parcels of Land Owned by South Glen LLC and Located Within the Corporate Limits of the City of Nevada, Iowa, From "AR" (Agricultural-Residential Reserve) District to "R-3" (Urban Family Residential) District, third reading

Motion by Luke Spence, seconded by Dane Neelson, to **Adopt Ordinance No. 1006 (2019/2020)**. After due consideration and discussion the roll was called. Aye: Spence, Neelson, Sampson, Ehrig, Hanson, Mittman. Nay: None. The Mayor Pro-Tem declared the motion carried.

- B. Approve Pay Request No. 2 for the South D Avenue Paving Project from Con-Struct Inc. in the amount of \$351,671.00

Motion by Brian Hanson, seconded by Jason Sampson, to **approve Pay Request No. 2 for South D Avenue Paving Project from Con-Struct Inc. in the amount of \$351,671.00**. After due consideration and discussion the roll was called. Aye: Hanson, Sampson, Spence, Ehrig, Mittman, Neelson. Nay: None. The Mayor Pro-Tem declared the motion carried.

- C. Approve Pay Request No. 2 for the W Avenue Paving Project from Absolute Concrete, Inc., in the amount of \$38,750.31

Motion by Dane Neelson, seconded by Sandy Ehrig, to **approve Pay Request No. 2 for the W Avenue Project from Absolute Concrete in the amount of \$38,750.31**. After due consideration and discussion the roll was called. Aye: Neelson, Ehrig, Hanson, Mittman, Sampson, Spence. Nay: None. The Mayor Pro-Tem declared the motion carried.

- D. Approve Strategic Planning Session Report

Motion by Brian Hanson, seconded by Sandy Ehrig, to **approve the 2019 Strategic Planning Session Report**. After due consideration and discussion the roll was called. Aye: Hanson, Ehrig, Mittman, Neelson, Sampson, Spence. Nay: None. The Mayor Pro-Tem declared the motion carried.

7. NEW BUSINESS

- A. Approve Purchase of Mini Excavator for the Water Department

Motion by Brian Hanson, seconded by Jason Sampson, to **approve Purchase of 2019 John Deere 35G Mini Excavator from John Deere for the Water Department in the amount of \$40,500.00**. After due consideration and discussion the roll was called. Aye:

Hanson, Sampson, Spence, Ehrig, Mittman, Nealson. Nay: None. The Mayor Pro-Tem declared the motion carried.

- B. Resolution No. 018 (2019/2020): A Resolution obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year which include: (Almaco, \$30,000); (NEDC-membership, \$65,000); (Van Houweling, \$76,000); (R Friedrich & Sons, \$147,317); (Mid-States Material Handling, \$37,368); (Verbio, \$73,446)

Motion by Jason Sampson, seconded by Dane Nealson, to **adopt Resolution No. 018 (2019/2020)**. After due consideration and discussion the roll was called. Aye: Sampson, Nealson, Spence, Ehrig, Hanson, Mittman. Nay: None. The Mayor Pro-Tem declared the motion carried.

- C. Resolution No. 019 (2019/2020): A Resolution approving Tax Increment Financing (TIF) indebtedness certification and directing the certification to be filed no later than December 1, 2019

Motion by Sandy Ehrig, seconded by Jason Sampson, to **adopt Resolution No. 019 (2019/2020)**. After due consideration and discussion the roll was called. Aye: Ehrig, Sampson, Spence, Hanson, Mittman, Nealson. Nay: None. The Mayor Pro-Tem declared the motion carried.

- D. Discussion and Appropriate Follow Up on City Administrator Interview Selections

Motion by Sandy Ehrig, seconded by Brian Hanson, to **approve Finalists #2, #3 and #4 for the Selection Process for the City Administrator position**. After due consideration and discussion the roll was called. Aye: Ehrig, Hanson, Mittman, Nealson, Sampson, Spence. Nay: None. The Mayor Pro-Tem declared the motion carried.

## 8. REPORTS:

City Administrator Mardesen reported:

- October 29<sup>th</sup> staff met with D.A. Davidson to review the City's CIP Projects and discuss the cost estimates for the Wastewater Treatment Facility and plan for the rate study.
- The Employee Health Insurance meeting was held on October 30<sup>th</sup>.
- October 31<sup>st</sup> attended a phone conference to discuss the Burke Development Agreement.
- Received word from IRUA they are willing to install water lines to SUDAS standards for the South Glenn Subdivision. The Amendment to their agreement will be forthcoming.

Park and Rec Director Hansen reminded council of the Senior Luncheon on November 26<sup>th</sup>.

Library Director Speer reported they were awarded a grant from Story County's Urban Renewal Area Project that will help pay for a portion of the purchase of a new outside electronic sign. They will fundraise for the remaining amount. Staff is interviewing for the open Youth Services Librarian.

Director of Fire/EMS Reynolds noted the fire truck that was received from the DNR Forestry is in service.

City Engineer Stevens advised South D is completed except for seeding and pavement markings. W Avenue will be completed next spring because of the rains. Lincoln Highway intersection is completed, will wait for spring to see if the grass grows. Staff will be meeting to review the Central Business District plans.

Council members reported on the Community Coffee and the Community Conversation on Alcohol use. They also noted the Main Street Nevada open house to welcome Director Henry Corbin was well attended. Also discussed were some concerns over a few intersections near the school. A thank you was extended to City Administrator Mardesen for his service to the City.

9. ADJOURNMENT

There being no further business to come before the meeting, motion by Jason Sampson, seconded by Brian Hanson, to **adjourn the meeting**. Following voice vote, the Mayor Pro-Tem declared the motion carried at 7:03 p.m. the meeting adjourned.

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Barb Mittman, Mayor Pro-Tem

ATTEST:

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Kerin Wright, City Clerk

Published: \_\_\_\_\_  
Council Approved: \_\_\_\_\_