
NEVADA CITY COUNCIL - MONDAY, JANUARY 13, 2020 6:00 P.M.

1. CALL TO ORDER

The City Council of the City of Nevada, Iowa, met for a meeting in the Council Chambers of Nevada City Hall located at 1209 6th Street, Nevada, Iowa. Mayor Brett Barker, convened the meeting at 6:00 p.m. on Monday, January 13, 2020, pursuant to the rules of the Council. The agenda was posted on the official bulletin board in compliance with the open meeting law.

2. ROLL CALL

The roll was called indicating the following named Council Members present and absent. Present: Barb Mittman, Luke Spence, Dane Nealson, Jason Sampson, Brian Hanson. Absent: Sandy Ehrig.

Staff Present: Erin Clanton, Ric Martinez, Kerin Wright, Larry Stevens, Ray Reynolds, Shanna Speer, Shawn Cole, Tim Hansen, Rhonda Maier, Amber Bellis, Josh Cizmadia and Jeremy Rydl. Also present were: Library Board Members Lisa Johnson, Allison Severson, Peter Korsching, David Morris and Eric Gabrielson.

Also in attendance were: Kylee Mullen, Henry Corbin, Brian Tucker, Jude Tucker and Karen Selby.

3. APPROVAL OF AGENDA

Motion by Dane Nealson, seconded by Barb Mittman, to **approve the agenda**. After due consideration and discussion the roll was called. Aye: Nealson, Mittman, Sampson, Spence, Hanson. Nay: None. The Mayor declared the motion carried.

4. Approval of CONSENT AGENDA (Any item on the Consent Agenda may be removed for separate consideration.)

Motion by Luke Spence, seconded by Brian Hanson, to **approve the following consent agenda items:**

- A. Approve Minutes of the Regular Meeting held on December 9, 2019
- B. Approve Payment of Cash Disbursements, including Check Numbers 72697-72895 and Electronic Numbers 713-722 (Inclusive) Totaling \$987,320.41 (See attached list)
- C. Approve Financial Reports for Month of November, 2019
- D. Approve CIRTPA Representatives for Calendar Year 2020, Larry Stevens-Primary and Brandon Mickelson-Alternate
- E. Approval of Garbage License for 2020
 1. Pratt Sanitation
- F. Approve Tax Abatement:
 1. BP2018-0065, 619 4th Street, Remodel
 2. BP2018-0121, 1315 2nd Street, Remodel
 3. Finepoint Construction, 811 13th Street, Remodel

After due consideration and discussion the roll was called. Aye: Spence, Hanson, Mittman, Nealson, Sampson. Nay: None. The Mayor declared the motion carried.

5. PUBLIC FORUM

- A. Nevada Public Library Director Speer presented their 2019 Annual Report for the council.

6. OLD BUSINESS

- A. Ordinance No. 1007 (2019/2020): An Ordinance Amending the City Code of Nevada, Iowa, by Amending Chapter 69 (Parking Regulations), second reading

Motion by Brian Hanson, seconded by Jason Sampson, to **approve Ordinance No. 1007 (2019/2020), second reading.** After due consideration and discussion the roll was called. Aye: Hanson, Sampson, Spence, Mittman, Neelson. Nay: None. The Mayor declared the motion carried.

- B. Approve Pay Request No. 8 for the Nevada Community School Baseball Field at SCORE from Nevada Community School in the amount of \$8,169.00

Motion by Dane Neelson, seconded by Jason Sampson, to **approve Pay Request No. 8 for the Nevada Community School Baseball Field Project at SCORE from Nevada Community School in the amount of \$8,169.00.** After due consideration and discussion the roll was called. Aye: Neelson, Sampson, Spence, Hanson, Mittman. Nay: None. The Mayor declared the motion carried.

- C. Approve Pay Request No. 8 for the Lincoln Highway/W 18th Street Intersection Project from Manatt's in the amount of \$29,841.99

Motion by Jason Sampson, seconded by Luke Spence, to **approve Pay Request No. 8 for the Lincoln Highway/W 18th Street Intersection Project from Manatt's in the amount of \$29,841.99.** After due consideration and discussion the roll was called. Aye: Sampson, Spence, Hanson, Mittman, Neelson. Nay: None. The Mayor declared the motion carried.

- D. W Avenue Paving Project, Absolute Concrete, Inc.

1. Approve Change Order No. 2 in the amount of \$1,400.00

Motion by Brian Hanson, seconded by Barb Mittman, to **approve Change Order No. 2 for the W Avenue Paving Project from Absolute Concrete in the amount of \$1,400.00.** After due consideration and discussion the roll was called. Aye: Hanson, Mittman, Neelson, Sampson, Spence. Nay: None. The Mayor declared the motion carried.

2. Approve Pay Request No. 3 in the amount of \$5,218.35

Motion by Brian Hanson, seconded by Dane Neelson, to **approve Pay Request No. 3 for the W Avenue Paving Project from Absolute Concrete in the amount of \$5,218.35.** After due consideration and discussion the roll was called. Aye: Hanson, Neelson, Sampson, Spence, Mittman. Nay: None. The Mayor declared the motion carried.

- E. 2018 Trail Improvements Project, Harrison Concrete, Inc.
1. Approve Change Order No. 1 in the amount of \$25,238.39

Motion by Jason Sampson, seconded by Luke Spence, to **approve Change Order No. 1 for the 2018 Trail Improvements Project from Harrison Concrete in the amount of \$25,238.39**. After due consideration and discussion the roll was called. Aye: Sampson, Spence, Hanson, Mittman, Nealson. Nay: None. The Mayor declared the motion carried.

2. Approve Pay Request No. 4 & 5 in the amount of \$5,520.45 and \$19,336.92

Motion by Luke Spence, seconded by Dane Nealson, to **approve Pay Request No. 4 in the amount of \$5,520.45 and No. 5 in the amount of \$19,336.92**. After due consideration and discussion the roll was called. Aye: Spence, Nealson, Sampson, Hanson, Mittman. Nay: None. The Mayor declared the motion carried.

3. Resolution No. 023 (2019/2020): A Resolution Accepting the 2018 Trail Improvements Project as Substantially Complete and releasing retainage in 30 days

Motion by Dane Nealson, seconded by Barb Mittman, to **approve Resolution No. 023 (2019/2020)**. After due consideration and discussion the roll was called. Aye: Nealson, Mittman, Sampson, Spence, Hanson. Nay: None. The Mayor declared the motion carried.

7. NEW BUSINESS

- A. Discussion and Appropriate Follow-up on pay adjustments for the Police Sergeants during the time PSD Martinez is serving as Interim City Administrator

Council directed staff to prepare an RFP for a Job Description/Wage study. Discussion was also held regarding a Policy that would specify a succession plan to be prepared at a later date.

- B. Approve LOT, Capital Equipment Revolving, Hotel/Motel, TIF Worksheets for the FY20/21 Budget

Motion by Brian Hanson, seconded by Luke Spence, to **approve FY 20/21 Budget Worksheets, LOT, Capital Equipment Revolving, Hotel/Motel and TIF Worksheet**. After due consideration and discussion the roll was called. Aye: Hanson, Spence, Mittman, Nealson, Sampson. Nay: None. The Mayor declared the motion carried.

- C. Approve the Neighborhood Improvement Incentive Program Application from Bryan Northhouse

Motion by Brian Hanson, seconded by Jason Sampson, to **approve the Neighborhood Improvement Incentive Program Application from Bryan Northhouse in the amount of \$2,627.79**. After due consideration and discussion the roll was called. Aye: Hanson, Sampson, Spence, Mittman, Nealson. Nay: None. The Mayor declared the motion carried.

- D. Approve Special 5-day Class “C” Liquor License (BW) (Beer/Wine), for Story County 4-H Fair Association, d/b/a Story County Fair Gala, 90 I Avenue, Effective February 20, 2020

Motion by Luke Spence, seconded by Jason Sampson, to **approve Special 5-day Class “C” Liquor License for Story County 4-H Fair Association, dba Story County Fair Gala**. After due consideration and discussion the roll was called. Aye: Spence, Sampson, Hanson, Mittman, Nealson. Nay: None. The Mayor declared the motion carried.

- E. Ordinance No. 1008 (2019/2020): An Ordinance Amending the City Code of Nevada, Iowa, by Amending Chapter 65 (Stop or Yield Required), first reading

Motion by Brian Hanson, seconded by Dane Nealson, to **approve Ordinance No. 1008 (2019/2020), first reading**. After due consideration and discussion the roll was called. Aye: Hanson, Nealson, Sampson, Spence, Mittman. Nay: None. The Mayor declared the motion carried.

- F. Discussion and Appropriate Follow-up on Walnut Storm Drainage Repair

Motion by Brian Hanson, seconded by Luke Spence, to **approved the plans for the Walnut Storm Sewer Repair and sending out for Competitive Quotes**. After due consideration and discussion the roll was called. Aye: Hanson, Spence, Mittman, Nealson, Sampson. Nay: None. The Mayor declared the motion carried.

8. REPORTS:

Mayor Barker advised the City/School meeting is tentatively planned and a yard waste committee has been established. Staff will be discussing the Burke Agreement with council this week. Attended one of the Community Coffees and the Nevada Foundation meeting. There are plans to hold a Public Meeting in regards to the Fieldhouse concept. The transition committee and council development committee met.

Council Member Spence and Nealson attended a Community coffee. Spence also reported on the Story County Drug Task Force event.

Police Sergeant Cizmada reported the police department is officially at full staff with one attending the Iowa Law Enforcement Academy and the two recent graduates of the Academy are currently in field training. He updated the council on recent purchases and grants.

City Clerk Wright reported the FY20/21 Budget is being finalized. As of today, the new budget reporting system from the Department of Management is still not available.

City Engineer Stevens reported on the Lincoln Highway/W 18th Street Project and the Central Business District Project. Next Council meeting plans will be presented to proceed with soliciting bids and set the public hearing.

Mayor Barker also wanted to remind everyone that Fill the Foyer will continue for the rest of the month.

10. ADJOURNMENT

There being no further business to come before the meeting, motion by Dane Neelson, seconded by Jason Sampson, to **adjourn the meeting**. Following voice vote, the Mayor declared the motion carried at 7:27 p.m. the meeting adjourned.

Brett Barker, Mayor

ATTEST:

Kerin Wright, City Clerk

Published: _____
Council Approved: _____